

RIVER TREE ARTS

DISCLOSURE AND AUTHORIZATION
(IMPORTANT -- PLEASE READ CAREFULLY BEFORE SIGNING AUTHORIZATION)

NOTICE TO APPLICANT/EMPLOYEE REGARDING BACKGROUND INVESTIGATION

River Tree Arts may obtain information about you in connection with your application for employment/volunteering or continuing employment/volunteering. Notice is hereby given that a consumer report may be obtained from a consumer reporting agency for employment/volunteering purposes and pursuant to the Fair Credit Reporting Act (15 U.S.C. § 1681 et seq.). This report may contain information about your credit standing, character, general reputation, personal characteristics, or mode of living, whichever are applicable. The report may also contain information about you relating to your criminal history, credit history, driving and/or motor vehicle records, education or employment history, or other background checks.

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AUTHORIZATION BY APPLICANT/EMPLOYEE TO CONDUCT BACKGROUND INVESTIGATION

I acknowledge receipt of the Notice to Applicant/Employee Regarding Background Investigation and certify that I have read this disclosure. Furthermore, I authorize the obtaining of consumer reports at any time after receipt of this authorization and throughout the course of my employment, if applicable.

The scope of the Notice to Applicant/Employee Regarding Background Investigation and my authorization is not limited to the present and, if I am hired, will continue throughout the course of my employment and allow River Tree Arts to conduct future screenings for retention, promotion or reassignment, as permitted by law and unless revoked by me in writing.

To this end, I hereby authorize, without reservation, any law enforcement agency, administrator, state or federal agency, institution, school or university (public or private), information service bureau, employer, or insurance company to furnish any and all background information requested by First Advantage, P.O. Box 105292, Atlanta, GA 30348, 1-800-845-6004, another outside organization acting on behalf of River Tree Arts, and/or River Tree Arts itself. I agree that a facsimile ("fax), electronic or photographic copy of this Authorization shall be as valid as the original.

Print Full Name (including middle name): _____

Signature: _____

Date: _____

Confidentiality and Ethics Statement:

As a volunteer and/or employee at River Tree Arts, I understand that I have an obligation to maintain the highest level of ethical conduct. I agree to preserve the confidentiality of any or all information regarding River Tree Arts students, staff, and any other related party, and will refrain from engaging in activities that would prejudice my ability (or the ability of others) to carry out my volunteer duties ethically, including violation of criminal or civil laws.

Signature _____

Today's Date _____

Consumer Information

Please write information legibly and neatly

Last Name _____ First _____ Middle _____

Other Names/Alias _____

Social Security* # _____ Date of Birth* _____

Driver's License # _____ State of Driver's License* _____

Present Address _____ Phone Number _____

City/State/Zip Code _____

Former Employer _____

Position _____

Dates of Employment _____

*This information will be used for background screening purposes only and will not be used as hiring criteria.